



Corporate Asset Sub (Finance) Committee

Date: FRIDAY, 12 SEPTEMBER 2014
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Roger Chadwick (Chairman)
Jeremy Mayhew (Deputy Chairman)
Randall Anderson
Deputy Douglas Barrow
Mark Boleat
Deputy Michael Cassidy
Brian Harris
Deputy Alastair Moss
Deputy Dr Giles Shilson

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Lunch will be served for Members in the Guildhall Club at 1pm

John Barradell
Town Clerk and Chief Executive

AGENDA
Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on the 3 June 2014.

For Decision
(Pages 1 - 4)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.
7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 3 June 2014.

For Decision
(Pages 5 - 8)
8. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME - PROGRESS REPORT**
Report of the City Surveyor.

For Information
(Pages 9 - 20)
9. **CITY SURVEYOR'S BUSINESS PLAN 2014-17 QUARTER 1 2014/15 PROGRESS REPORT**
Report of the City Surveyor.

For Information
(Pages 21 - 34)
10. **CORPORATE PROPERTY ASSET MANAGEMENT STRATEGY 2012 - 2016 ANNUAL UPDATE**
Report of the City Surveyor.

For Information
(Pages 35 - 46)

11. **65/65A BASINGHALL STREET - REDEVELOPMENT OPTIONS-GATEWAY 2**
Oral report by the City Surveyor.
For Information
12. **65A BASINGHALL STREET - SEEKING DELEGATED AUTHORITY FOR LETTING WITHIN DEFINED PARAMETERS**
Oral report by the City Surveyor.
For Information
13. **CITY'S OPERATIONAL PROPERTY PORTFOLIO - ANNUAL UPDATE**
Report by the City Surveyor.
For Information
(Pages 47 - 62)
14. **LETTING EXHIBITION HALL 1, BARBICAN CENTRE TO LONDON FILM SCHOOL**
Oral report by the City Surveyor.
For Information
15. **POLICE ACCOMMODATION STRATEGY REPORT**
Oral report by the City Surveyor.
For Information
16. **ST. LAWRENCE JEWRY MEMORANDUM OF UNDERSTANDING UPDATE**
Oral report by the Town Clerk.
For Information
17. **TFL HIGHWAY TRANSFER**
Oral update by the City Surveyor.
For Information
18. **ORACLE PROPERTY MANAGER IMPLEMENTATION UPDATE**
Oral update of the City Surveyor.
For Information
19. **OPERATIONAL PROPERTY ASSET REVIEW - NEXT STEPS**
Oral update by the Chamberlain.
For Information
20. **CABLE STRIKE AT WEST HAM PARK**
Report of the Town Clerk.
For Information
(Pages 63 - 70)
21. **BARBICAN CENTRE CAPITAL CAP PROGRAMME - ADDENDUM TO 2014 ANNUAL REPORT**
Report of the Managing Director, Barbican Centre.
For Information
(Pages 71 - 78)

22. **CENTRAL CRIMINAL COURT PLANT REPLACEMENT: DETAILED DESIGN REPORT - FEES TO GATEWAY 5**
Report of the City Surveyor.

For Information
(Pages 79 - 86)

23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

CORPORATE ASSET SUB (FINANCE) COMMITTEE **Tuesday, 3 June 2014**

Minutes of the meeting of the Corporate Asset Sub (Finance) Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Tuesday, 3 June 2014 at 1.45 pm

Present

Members:

Roger Chadwick (Chairman)
Randall Anderson
Deputy Michael Cassidy
Deputy Alastair Moss
Deputy John Tomlinson

Officers:

Katie Odling	Town Clerk's Department
Alistair MacLellan	Town Clerk's Department
Peter Kane	The Chamberlain
Dianne Merrifield	Chamberlain's Department
Peter Bennett	City Surveyor
Peter Young	City Surveyor's Department
Chris Hartwell	City Surveyor's Department
Bob Meldrum	City Surveyor's Department

1. APOLOGIES

Apologies for absence were received from Jeremy Mayhew, Deputy Doug Barrow, Mark Boleat, Brian Harris and Deputy Giles Shilson.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

The Chairman declared a disclosable pecuniary interest in respect of item 6, as Treasurer of the Guild Church Council.

3. MINUTES

RESOLVED – That the Minutes of the meeting held on 26 March 2014 be approved.

4. APPOINTMENT OF A REPRESENTATIVE ON THE GUILDHALL IMPROVEMENT COMMITTEE

RESOLVED – That Randall Anderson be appointed as the Sub Committees representative on the Guildhall Improvement Committee.

5. **CHANGES TO STANDING ORDERS FOR SURPLUS/OPERATIONAL ACCOMMODATION**

The Sub Committee received a report of the Town Clerk which provided an initial assessment of the issues involved in the effective implementation of the new Standing Order 55.

RESOLVED – That the report be noted.

6. **ST. LAWRENCE JEWRY - MEMORANDUM OF UNDERSTANDING WITH COL**
Deputy John Tomlinson took the Chair for this item

The Town Clerk reported that Officers had met with the Guild Church Council and the Diocese at beginning of May and following meeting a new draft Memorandum of Understanding had been submitted to them for consultation and Officers were awaiting a reply.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – that under Section 100(A) of the Local Government Act 1972 the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

10. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 26 March 2014 be approved.

11. **OPERATIONAL ASSET COST REVIEW**

The Sub Committee received a presentation from the Chamberlain and City Surveyor regarding the Operational Asset Cost review.

12. **CITY SURVEYOR'S BUSINESS PLAN 2013-16 - QUARTER 4 PROGRESS REPORT**

The Sub Committee received a report of the City Surveyor which provided details of Quarter 4 progress against the 2013 -2016 Business Plan and a brief outline of the major ongoing projects.

13. **CITY SURVEYOR'S BUSINESS PLAN - NEW PLAN FOR 2014-17**

The Sub Committee received a report of the City Surveyor which provided details of the Business Plan for 2014-2017 and outlined the main objectives for the coming year.

14. **ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES - PROGRESS REPORT**

The Sub Committee received a report of the City Surveyor which provided an overview of the progress and expenditure on the three Additional Works Programmes.

15. **ADDITIONAL WORKS PROGRAMME 2015-16**

The Sub Committee received a report of the City Surveyor which set out a draft programme for 2015/16 for Cyclical Repairs and Maintenance of Operational Property stock.

16. **AUTHORITY TO COMMENCE WORK - THE GUILDHALL STAFF RESTAURANT, GUILDHALL - MODIFICATION TO EXISTING VENTILATION SYSTEMS**

The Sub Committee considered a report of the City Surveyor which sought approval to commence work on the modification to the existing ventilation systems in the Guildhall Staff Restaurant.

17. **COMBINED HEAT AND POWER SYSTEM - ANNUAL REPORT 2012/13**

The Sub Committee received the annual report from the City Surveyor regarding the Combined Heat and Power System for the year 2012/2013.

18. **VERBAL UPDATES FROM THE CITY SURVEYOR**

The City Surveyor provided an update regarding the Police Accommodation, 65a Bassinghall Suite and Bernard Morgan house.

19. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items or urgent business.

The meeting ended at 3.30 pm

Chairman

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